

PAYROLL DEDUCTION

(Please type in designated fields, print and hand sign.)

New Updated Cancellation

I authorize Valencia College to deduct the following amount from each paycheck (24 pay periods). Please credit my donation to the scholarship, academic chair, academic program, special event or foundation initiative as designated below:

Payroll deduction amount: \$ _____ total amount per paycheck

OR

_____ % per paycheck (gross salary)

Please note: This amount will replace any current deduction you may have. You may adjust your participation in the payroll deduction program at any time by notifying Valencia Foundation via email at foundation@valenciacollege.edu.

Credit my donation to:

Please select the radial button(s) for the programs you wish to donate to and on the line provided please list the dollar amount per paycheck for each fund(s).

Thank you.

PULSE Memorial LGBT Scholarship _____

Area of greatest need _____

OR

Scholarship/Program: _____

Scholarship/Program Number (if applicable): _____

SIGNATURE (hand signatures only, electronic signatures will NOT be accepted)

PRINT NAME

JOB TITLE

VID (FOR PAYROLL OFFICE USE)

HOME MAILING ADDRESS (for tax purposes)

Additional Information:

Are you a Valencia College Alum? YES NO

If YES, please indicate your year of graduation, degree & major: _____

Please print, hand sign and send the completed form to Valencia Foundation, District Office (MC: DO-41) for processing.

Please allow at least one pay period for your request to take effect through the college's payroll department. The foundation is a 501(c)(3) organization, and donations are tax-deductible to the fullest extent of the law. Donations may be pledged and given over time.

Valencia Foundation is committed to the principle of equal opportunity in education and employment. We value the richness of diversity in its many forms and respect the dignity of each individual. We do not practice unlawful discrimination on the basis of race, color, national origin, gender, sexual orientation, religious creed, ability, age or marital status. Our focus is to support Valencia's mission, as we strive to unlock access to learning for students of all backgrounds.

1768 Park Center Dr.
Orlando, FL 32835

407-582-3150
Fax: 407-582-3156

www.VALENCIA.ORG
foundation@valenciacollege.edu

We sincerely appreciate your support.