

# Valencia College Foundation

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ENDOWED CHAIRS FOR LEARNING LEADERSHIP  
PROGRAM GUIDELINES FOR 2023-2024

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## Program Guidelines for Categories I & II

*“Believing that there is no endeavor more significant to quality higher education than the teaching-learning process, the Valencia College Foundation has established the Endowed Chairs for Learning Leadership Program.”*

### Purpose

The Endowed Chairs for Learning Leadership program has been established to recognize and promote academic excellence at Valencia College. The program honors outstanding members of the Valencia teaching faculty and provides resources needed for the advancement of instruction at Valencia. In contrast to Endowed Chair programs at four-year institutions which aim to attract preeminent researchers, this program recognizes and supports Valencia College faculty.

Two categories of Learning Leadership Chairs have been established.

- **Category I** chairs are awarded to faculty to fund a proposed learning experience that supports the college’s mission, vision, and values and has a connection to student learning.
- **Category II** awards provide funding for projects that enhance learning-centered activities and/or foster professional development departmentally, college-wide, within a discipline, or within the Central Florida community.

### Eligibility

Recipients of Category I Learning Leadership Chairs are designated Distinguished Professors and recipients of Category II Learning Leadership Chairs are designated Distinguished Scholars. All tenured, tenure-track, and non-temporary annually appointed professors, counselors, and librarians who are classified as faculty are eligible to apply.

### Criteria for Selection

The following criteria will be considered in selecting an Endowed Chair Distinguished Professor (Category I) or Distinguished Scholar (Category II):

- **Teaching Excellence:** The applicant’s record of significant contributions made to student learning and to the applicant’s department, campus, and/or the college in recent years.
- **Proposed Learning Experience:** The applicant’s description of a proposed learning experience outlining:
  - Intended learning outcomes for the faculty member
  - The associated contribution to student learning
  - The ways this money will support an endeavor in terms of the college’s mission, vision, and values and connection to student learning
  - The process for assessing the applicant’s learning outcomes

## **Selection Process**

The selection process is coordinated through Academic Affairs, for the Valencia College Foundation and as the designee of the college president. Endowed Chair Distinguished Professors and Scholars are selected for each chair by the Selection Committee.

## **Application**

Applications should be submitted through the online application process. Each person may be listed as an applicant on a maximum of 3 applications.

Faculty should discuss their application(s) and project plan(s) with their Dean prior to submitting. Once your application is submitted, your Dean will receive an electronic copy as confirmation of your submission.

## **Selection Committee**

The Selection Committee is recruited and governed by Faculty Council. The college-wide Faculty Council appoints a chair for the committee from among the ten members who are selected as follows:

- 1 Administrative Co-Chair (non-voting)
- 8 faculty members, selected by Faculty Council
  - Including 1 Faculty Co-Chair
- 1 member, Valencia College Foundation Board of Directors, selected by the President of the Valencia College Foundation
- 1 member, Student Affairs, selected by the Vice President, Student Affairs

Membership will be for two years with approximately half of the committee continuing each year.

The committee reviews application packages and recommends award recipients. Full-time faculty members are eligible to receive **one** Learning Leadership Chair per academic year. The President of the college shall have sign-off approval of the recipient of each award.

## **Length of Term**

A term of an Endowed Chair Distinguished Professor/Scholar shall consist of one academic year. At the end of a term, each recipient will be eligible for re-application. A previous award will not be a consideration for their candidacy in a subsequent term.

## **Use of Funds**

Based on donor intention, the use of funds varies between Categories I and II.

Faculty are awarded chairs with the intent of completing the agreed-upon project. Individuals will be asked to use their best professional judgment in making any changes to the details of the project; however, the scope and intent of the project is not negotiable. If the project cannot be completed as approved, the funds are to be returned to the Endowed Chair program for future chair awards.

## Category I

In Category I, up to half of the award can be allocated as a personal stipend for the Distinguished Professor, with half distributed during Session 1 and the second half distributed during Session 2. The remaining half of the award will fund the proposed learning experience.

*Note: The Internal Revenue Service stipulates that any award in the amount of \$600 or more is reportable income.*

If a Distinguished Professor wishes to utilize the personal stipend to hire a part-time faculty member, thereby providing them with release time, the option may be discussed with the Distinguished Professor's Dean. The approval of the Dean, Provost and Compensation Department are necessary for implementing this alternate use of the stipend.

## Category II

In Category II, the Distinguished Scholar's entire award amount is designated to fund the proposed learning experience. The experience must enhance learning-centered activities and/or foster professional development departmentally, college-wide, within a discipline, or within the Central Florida community.

## Proposed Learning Experience

Funds used toward either category's proposed learning experience must be used for educational activities within the area specified by the chair and within any guidelines specified by the donor.

Such purposes include:

- Sponsored residencies for outstanding academicians and practitioners in the field to interact with our students and faculty
- Student instructional projects and field trips
- Acquisition of additional resource materials, literature, and audio-visual materials for the classroom, studio, and laboratory
- Travel and study stipends for professional renewal
- Salary supplements to help in the recruitment and retention of outstanding scholars and career specialists

Additional specific requirements may apply.

## Accountability

Distinguished Professors and Scholars shall be responsible for filing an annual report by June 30 of each academic year. The report will include a listing/narrative of activities and an accounting of program funds. An annual report form will be provided. Reports are compiled and forwarded to the President's Office, the Valencia College Foundation, and the Endowed Chairs donors.

## Appendix A: Learning Leadership Chairs by Category

### Category I Chairs

Annual awards are based on Valencia College Foundation Board of Directors approved payout. Award amounts vary annually depending upon endowment earnings over time. Up to half of the award can be allocated as a personal stipend for the Learning Leadership Chair Distinguished Professor as a personal stipend, with half distributed during Session I and the second half distributed during Session 2. The remaining half of the award amount is designated to fund the proposed learning experience within the area specified by the chair and within any guidelines specified by the donor.

Approved activities include:

- Sponsored residencies for outstanding academicians and practitioners in the field to interact with our students and faculty
- Student instructional projects and field trips
- Acquisition of additional resource materials, literature, and audio-visual materials for the classroom, studio, and laboratory
- Travel and study stipends for professional renewal
- Salary supplements to help in the recruitment and retention of outstanding scholars and career specialists

Additional specific requirements may apply.

Category	Chair #	Learning Leadership Chair	*Award Amount	Additional Specific Requirements
I	901	Sue Luzadder Chair in Communications	\$4,300	English, literature, creative writing, speech and journalism
I	902	John and Florence MacLeod Chair in Business	\$5,800	Accounting, business administration and management, financial services, and real estate
I	903	Raymer F. Maguire Jr. Chair in Mathematics	\$4,800	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.

Valencia College Foundation: Endowed Chairs for Learning Leadership

<b>Category</b>	<b>Chair #</b>	<b>Learning Leadership Chair</b>	<b>*Award Amount</b>	<b>Additional Specific Requirements</b>
I	904	Chesley G. Magruder Foundation Chair in Allied Health	\$5,500	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
I	905	Lockheed Martin Chair in Mathematics	\$6,400	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
I	906	Lockheed Martin Chair in Science	\$5,100	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
I	907	Bank of America Chair in Business	\$5,200	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
I	908	Howard L. Palmer Chair in Foreign Languages	\$4,900	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
I	909	University Club of Orlando Chair in Humanities	\$6,200	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.

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<b>Category</b>	<b>Chair #</b>	<b>Learning Leadership Chair</b>	<b>*Award Amount</b>	<b>Additional Specific Requirements</b>
I	911	Patricia Havill Whalen Chair in Social Sciences	\$9,600	Anthropology, economics, government, history, political science, psychology, and sociology
I	916	Lester N. Mandell Chair in Natural and Physical Sciences	\$4,500	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
I	917	Grace Gillen Hanna Chair in Nursing	\$6,100	No additional requirements are named in the chair. However, project must relate to nursing or allied health disciplines.
I	918	Freeda Foreman Chair in Collaborative and Creative Problem-Solving	\$5,800	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
I	930	Wayne Densch Chair in Geriatrics	\$7,800	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
I	931	Bank of America Chair in Business Management	\$5,700	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
I	935	Abe and Tess Wise Endowed Chair in the Study of the Shoah	\$5,100	Activities should support collaborative efforts between Valencia and the Holocaust



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Category	Chair #	Learning Leadership Chair	*Award Amount	Additional Specific Requirements
				Memorial Resource and Education Center of Central Florida, Inc.

### Category II Chairs

Annual awards are based on Valencia Foundation Board of Director approved budget. Award amounts vary annually depending upon endowment earnings over time. The award amount will be managed by the Learning Leadership Chair Distinguished Scholar and utilized for projects that enhance learning-centered activities and/or foster professional development departmentally, college-wide, within a discipline, or within the Central Florida community.

Approved activities include:

- Sponsored residencies for outstanding academicians and practitioners in the field to interact with our students and faculty
- Student instructional projects and field trips
- Acquisition of additional resource materials, literature, and audio-visual materials for the classroom, studio, and laboratory
- Travel and study stipends for professional renewal
- Salary supplements to help in the recruitment and retention of outstanding scholars and career specialists

Additional specific requirements may apply.

Category	Chair #	Learning Leadership Chair	Award Amount	Additional Specific Requirements
II	910	University Club of Orlando Chair in Advanced Computer Technology	\$7,000	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
II	912	Hubbard Construction Company Chair in Technical and Engineering Programs	\$4,800	Building construction, computer programming and analysis, computer integrated manufacturing, drafting and design technology, electronics engineering technology, and land surveying technology

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<b>Category</b>	<b>Chair #</b>	<b>Learning Leadership Chair</b>	<b>Award Amount</b>	<b>Additional Specific Requirements</b>
II	913	Tupperware Corporation Chair in Community Quality	\$4,700	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
II	914	Walt Disney World Chair in Film Technology	\$7,800	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
II	919	Universal Orlando Chair in Arts and Entertainment	\$3,700	Arts and entertainment to include fine and performing arts, graphic arts technology, theater and entertainment technology, film production technology, and graphic design technology; artist in residence programs; conferences; seminars; workshops; special events; and support the development and initiation of an extension center in arts and entertainment to be located at Universal City Florida.
II	921	Dr. P. Phillips Foundation Chair in Free Enterprise	\$7,600	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
II	922	Chesley G. Magruder Foundation Chair in Health & Life Science	\$2,300	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
II	923	William C. Demetree Jr. Foundation Chair in Education for Special Needs	\$5,500	Preference for high-tech training for individuals of varying capabilities.
II	924	SunTrust Chair in Economic Development & Business Education	\$5,800	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.

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Category	Chair #	Learning Leadership Chair	Award Amount	Additional Specific Requirements
II	926	Raymer F. Maguire Jr. Endowed Chair in Communications	\$3,900	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
II	927	Dr. P. Phillips Foundation Chair in Education for the Physically Challenged	\$7,000	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
II	928	Cliff & Daisy Whitehill Chair in Legal Studies	\$5,200	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
II	932	BellSouth Chair in Communications and Engineering Technology	\$2,800	No additional requirements are named in the chair. However, engineering technology disciplines and/or projects that focus on technology to improve communications are preferred.
II	933	Jessie and Eugene Drey Endowment of English-Speaking Union/Central Florida Branch Chair in English and Humanities, Winter Park	\$3,900	Scope of activities to focus on the disciplines of English and the Humanities with the intent of advancing knowledge through the effective use of English in and expanding global community
II	934	Central Florida Restaurant Association Chair in Restaurant and Food Service Management	\$4,300	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
II	936	Displaced Homemakers Endowed Chair	\$4,400	No additional requirements are named in the chair. However, projects from dental hygiene discipline are preferred.
II	937	Ellucian Endowed Teaching Chair in Computer Science	\$3,600	Additional approved activities include computer hardware and/or software projects to enhance education; and sponsorship of a diverse series of activities responsive to changing community needs—such as community lectures, enhancements to the

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Category	Chair #	Learning Leadership Chair	Award Amount	Additional Specific Requirements
				college libraries, scholars-in-residence, public colloquia/seminars/ conferences, consultants to work with the college, teacher training, cinema series, college courses, and college and community resource people.
II	938	Ira Vinson Henderson Chair in Nursing & Allied Health	\$10,900	Additional approved activities include computer hardware and/or software projects to enhance education; and sponsorship of a diverse series of activities responsive to changing community needs—such as community lectures, enhancements to the college libraries, scholars-in-residence, public colloquia/seminars/ conferences, consultants to work with the college, teacher training, cinema series, college courses, and college and community resource people.
II	942	HuntonBrady Architects Endowed Chair in Hospitality Management	\$3,100	Additional approved activities include purchase of education computer software, hardware, and/or computer peripherals; classroom speakers and resource specialists; job placement/ development/ referral services excluding personnel salaries, placement fees and costs; curriculum development including laboratory manuals, audiovisual aids, learning resource center materials, and computer programs; college-sponsored lectureships, symposia, conferences and workshops; and joint ventures that promote business, association, agency and industry partnerships.

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<b>Category</b>	<b>Chair #</b>	<b>Learning Leadership Chair</b>	<b>Award Amount</b>	<b>Additional Specific Requirements</b>
<b>II</b>	1008	Central Florida Hotel & Lodging Association Chair in Hospitality Management	\$5,000	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
<b>II</b>	1063	Raymer F. Maguire Jr. Teaching Chair	\$17,900	The Foundation Board specifies annually which academic discipline is eligible to apply for this award. In 2020/2021, the chair is an interdisciplinary chair—open to eligible, full-time faculty in any discipline to create innovations in learning.
<b>II</b>	1146	Harry J. and E. Mary Hobbs Teaching Chair in Nursing	\$41,000	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.
<b>II</b>	1148	John P. Stilwell II Chair in Certified Financial Planning	\$6,700	No additional requirements are named in the chair. However, project must relate to the discipline named in the chair. Faculty from all disciplines are welcome to apply.

## Appendix B: Evaluation Rubric

<b>VALENCIA COLLEGE FOUNDATION Endowed Chair for Learning Leadership Evaluation Rubric</b>					
<b>Endowed Chair Application Elements</b>	<b>3 Exemplary</b>	<b>2</b>	<b>1</b>	<b>0 Not Acceptable</b>	<b>Score</b>
<b>Faculty Learning Outcomes (LO)</b>	Clearly stated and exemplify college's and donor's mission, vision and values	Faculty LO's clearly stated and strongly support the college's and Donor's mission, vision and values	Faculty LO's clearly stated and relate to college's and Donor's mission, vision and values	Faculty LO's not clearly stated, or do not reflect college's and Donor's mission, vision and values	
<b>Assessment Process</b>	Insightful process for assessing faculty LO clearly thought out	Process for assessing faculty LO clearly thought out	Process for assessing faculty LO suggested	Insufficient process for assessing faculty LO	
<b>Student Learning Connection</b>	Connection of faculty LO to student learning clearly stated and exemplifies the college's and donor's mission, vision and values	Connection of faculty LO to student learning clearly stated and clearly reflects the college's and donor's mission, vision and values	Connection of faculty LO to student learning clearly stated	Connection of faculty LO to student learning not clearly stated	
<b>Financial Plan</b>	Financial Plan clearly stated and reflects an exceptional use of the award	Financial Plan clearly stated and reflects an effective use of the award	Financial Plan clearly stated and in line with the realities of the award	Financial Plan not clearly stated or not realistic	

Valencia College Foundation: Endowed Chairs for Learning Leadership

<b>Biographical Information</b>	Complete, clearly stated, and demonstrates outstanding past contributions to student learning, and department, campus and/or college	Complete, clearly stated, and demonstrates significant past contributions to student learning, and department, campus and/or college	Complete and reflects moderate past contributions to student learning and department, campus and/or college	Not complete; does not sufficiently reflect past contributions to student learning, department, campus and/or college	
<b>Total Score</b>					